

Minutes of CaRTO Special Meeting

Tuesday 6th February 2018 at 2pm

11 Waverley Place, Aberdeen

Present: Pam Gatt-Hall, Colin Stewart, John Watt, Ken Willox, Catherine Coutts (TPO)

Apologies: Paul King, Richard Robertson

1. Welcome and Introductions

Catherine welcomed everyone. Apologies noted as above.

2. Previous Minutes of 15 November 2017 and matters arising

The previous minutes were read and agreed as accurate. All matters arising were covered in the agenda.

Proposed by: Pam Gatt-Hall

Seconded by: Ken Willox

3. Vote on amendment to constitution re office bearers & quorum

Following the sad loss of Alan Morrison, who was the Chair of CaRTO, and the decline in members, it was deemed necessary to amend the Constitution.

The following changes were agreed.

- 4(c) Add text *“One person can hold more than one position at any time”*.
- 4(g) Amend text to *“ The quorum at any meetings of the RTO shall be 3 including at least 1 office bearer”*.
- 5 (b) (ii) Colin is going to consider how to rephrase this section
- 5 (c) (ii) Amend text to *“The quorum of annual general meetings shall be 3 members, including at least 1 office bearer.”*

Colin will change the wording as above and bring it back to the group for approval and signatures.

CaRTO will not have a Chair for the time being; however there must be a minimum of 2 office bearers to allow the RTO to function.

A vote was taken with those present, resulting in Ken Willox and Colin Stewart taking joint responsibility for the Treasurer role. The vote was unanimous.

Therefore as of 6 February 2018, these are the office bearer positions.

Secretary: Colin Stewart

Treasurer: Ken Willox/Colin Stewart

4. Alan Morrison memorial award – discussion, draft proposal

It was agreed that it would be appropriate to have an award to commemorate Alan's life and encompass his kindness, generosity and going the extra mile.

The group decided upon " Alan Morrison Above and Beyond Award".

Nominations can come from any of Castlehill tenants and they can nominate anybody they think is a good candidate for the award, ie they go above and beyond what is expected of them.

Winner - £100 and trophy

Person who nominated them - £50 and certificate

A glass trophy was suggested, that would be given to the winner and would have their name and the name of the award on it.

We looked at potential deadline for nominations by 31 Aug. CaRTO would examine the nominations and choose their favourite 3 to pass to the Committee by 21 September, and Alan's family (if they are happy to take part).

We still have to decide re where and when the award would be presented - Colin will bring this up with NETRALT as he had the idea of having a NETRALT award ceremony where each landlord could present their own awards.

Catherine will draft application forms for feedback at the next meeting.

5. Freedom of Information consultation

The Scottish Government is consulting on the terms of a draft order extending coverage of Scotland's Freedom of Information legislation to RSLs.

The proposed order extends the statutory right to request information to RSLs (and their subsidiaries) insofar as RSLs undertake functions for which they are already subject to regulation and oversight by the Scottish Housing Regulator.

Catherine will put together CARTO response based on CaRTO discussions for the group to approve before submitting.

Consultation concludes on 7 March 2018.

6. Scottish Housing Regulator framework - discussion paper

The SHR has published a discussion paper which sets out their early thinking on their future approach, regulatory priorities and how they will work. The SHR will use the feedback on the paper to develop a detailed proposal for a new Regulatory Framework. They will consult on the new Framework later this year. TPAS/TIS will be running tenant sessions to gather views, and then CaRTO could submit a formal response.

Feedback on the discussion paper needs to be in by 30 March. Catherine to collate the info for CaRTO approval before submitting it.

7. Sheltered magazine update

There had been only 6 tenant contributions, so Catherine drafted a reminder letter to send to all tenants. The deadline is 28 Feb.

8. After the Act - feedback

Ken, John, Colin and Catherine attended this information session about changes to the Housing (Scotland) Act. The session was well-received, apart from certain personalities monopolising the session at some points. Catherine fed this back to TPAS. A copy of the slides is attached/on Basecamp.

9. NETRALT update – mystery shopping

NETRALT are conducting a tenant-led mystery shopping exercise, involving 9 tenants over 2 groups. They will report their findings and recommendations to NETRALT landlords at their April meeting.

10. AOCB

Charity Begins reminder

Charity Begins, a one-woman play, is being performed at St Peters Court, 191 Victoria Street in Torry on Tuesday 20 February at 11am. All welcome.

Communities Aberdeen facebook page has details of free courses that may be of interest, including a session on funding.

The next meeting will be held on TUESDAY 6 MARCH at 2pm at Waverley Place.

If you prefer information to be in large print or another format, please let me know.