

MANAGEMENT COMMITTEE

Members of the Management Committee are invited to attend a meeting **on Wednesday 2nd March 2021 at 4pm** via Microsoft Teams.

David Lappin
Chief Executive

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DL/JR/23.02.22

AGENDA

- 1 Apologies for absence
- 2 Declarations of interest
- 3 Minutes of the meeting of 20 December 2021 (**enclosed – for approval**)
- 4 Matters arising from the minutes
- 5 Departmental updates
 - 5.1 Q3 Housing Report
 - 5.2 Q3 Property Report
 - 5.3 Q3 Development & Asset Management Report
 - 5.4 Q3 C&R Report

Items for approval/action

- 6 Salary Review Report 2022 (**enclosed**)
- 7 Castlehill Housing Association Budget 2022-23 (**enclosed**)
- 8 Learning & Development Overview Report (**enclosed**)
- 9 Committee Procedures & Standing orders (**final version for approval following discussion at December meeting**)
- 10 Policies for approval
 - 10.1 Domestic Abuse Policy (**enclosed**)
 - 10.2 Performance Management Framework (**enclosed**)
 - 10.3 Learning & Development (**enclosed**)
- 11 Proposal to increase Property Services Officer post hours (**enclosed – previously approved by email**)

Items for note

- 12 Report on response to recent storms
- 13 Minutes of subsidiary and sub-committee meetings
 - 13.1 Minutes of Audit & Risk sub committee of 20 December 2021 (**verbal report at last meeting, minutes now enclosed**)
 - 13.2 Finance, Audit & Risk sub committee of 28 February 2022 (**verbal report**)
 - 13.3 Solutions Board of 2 March 2022 (**verbal report**)
 - 13.4 Castlehill Housing Trust minutes of 23 February 2022 (**enclosed**)
- 14 Standing Items
 - 14.1 Report on Use of the Seal & Signing of Legal Documents (**nothing to report**)
 - 14.2 Notifiable Events (**verbal**)
 - 14.3 Health & Safety (**verbal**)
 - 14.4 Freedom of Information (**verbal**)
 - 14.5 Corporate scorecard (**enclosed**)
- 15 AOCB
 - IT procurement
- 16 Date of the next meeting – 30 May 2022