

MANAGEMENT COMMITTEE

Members of the Management Committee are invited to attend a meeting **on Wednesday 6th March 2024 at 4pm** via Microsoft Teams or in person at 7 Waverley Place.

David Lappin
Chief Executive

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DL/JR/

AGENDA

- 1 Apologies for absence
- 2 Formal Resignation of Tom Philips from the Management Committee
- 3 Declarations of interest
- 4 Minutes of the meeting of 11 December 2023
- 5 Matters arising from the minutes
- 6 Departmental updates
 - 6.1 Q3 Housing Services Report
 - 6.2 Q3 Property Assets Report (enclosed)
 - 6.3 Q3 C&R Report
 - 6.4 Verbal update from the Chief Executive including year 2 Strategic Plan Objectives

Items for approval/action

- 7 Staff Cost of Living Award 2024 (**Confidential – distributed by email**)
- 8 Castlehill Housing Association Budget 2024-25 (**enclosed**)
- 9 Learning & Development Report (**enclosed**)
- 10 Equalities Policy Cover report & associated documents (**enclosed**)

Items for note

- 11 Minutes of subsidiary and sub-committee meetings
 - 11.1 Finance, Audit & Risk sub committee of 4 March 2024 (**verbal update**)
 - 11.2 Solutions Board of 6 March 2024 (**verbal update**)
 - 11.3 Castlehill Housing Trust minutes of 21 February 2024

- 12 Standing Items
 - 12.1 Report on Use of the Seal & Signing of Legal Documents
 - 12.2 Notifiable Events
 - 12.3 Health & Safety
 - 12.4 Freedom of Information
 - 12.5 Corporate scorecard Q3
 - 12.6 Complaints Summary Q3
- 13 AOCB
- 14 Date of the next meeting – 27 May 2024