



## MANAGEMENT COMMITTEE

Members of the Management Committee are invited to attend a meeting **on Monday 30 October 2023 at 4pm** via Microsoft Teams or in person at 7 Waverley Place.

David Lappin  
Chief Executive

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## AGENDA

- 1 Apologies for absence
- 2 Declarations of interest
- 3 Minutes of the meeting of 18th September 2023 **(enclosed)**
- 4 Matters arising from the minutes

### Items for approval/action

- 5 Appointment of Convener, Vice Convener, Conveners of Sub Committees, allocation of places on Sub Committees, leave of absence approval
- 6 Rent Review 2023/24
- 7 Office Appraisal Review **(enclosed)**
- 8 Thomson Street Proposal **(enclosed)**
- 9 Policies for approval
  - 9.1 Guide to Information **(enclosed)**
  - 9.2 Debt Management Policy **(enclosed)**
  - 9.3 Payments & Incentive Payments Policy **(enclosed)**
- 10 Self Assurance Statement **(enclosed)**

### Items for note

- 11 SHR engagement plan update **(enclosed)**
- 12 Annual Confirmation of Register of Interests
- 13 Minutes of subsidiary and sub-committee meetings
  - 13.1 Finance, Audit & Risk sub committee 21 August 2023 – **(verbal report at last meeting, minutes now enclosed for approval)**
  - 13.2 Solutions Board on 28 August 2023 – **(verbal report at last meeting, minutes now enclosed)**
  - 13.3 Corporate Services sub committee on 30 October 2023 – **(verbal report)**

- 14 Standing Items
  - 14.1 Notifiable Events
  - 14.2 Health & Safety
  - 14.3 Complaints report Q2 (**enclosed**)
  - 14.4 Freedom of Information
  
- 15 AOCB

Date of the next meeting - Monday 11 December 2023 at 11am followed by buffet lunch with staff